

RESIDENTIAL SIMPLE KITCHEN/BATH REMODEL SUBMITTAL REQUIREMENTS

STEPS:

- 1) Create floor plan for the kitchen or bath to be remodeled. The floor plan shall clearly indicate the location, nature and extent of the work.
- 2) Additional information will be required for a complete plan review in-house if the work includes the removal and/or replacement of structural features such as load-bearing walls, posts, and new window or door openings.
- 3) Submit plans to the [online portal](#) and provide the following information on the floor plan:

- Customer Name
- Street Address
- Location of Appliances
- Location of Mechanical Equipment
- Location, Type, and Size of Windows
- Location and Size of Doors
- Location of Gas Outlets
- Location of Plumbing Fixtures
- Floor Coverings
- Ceiling Heights
- Dimension of Kitchen
- Location of Receptacles and Lighting

SAMPLE FLOOR PLANS

